

February 10, 2009

MAYOR RICHARD CHAPMAN CALLED TO ORDER THE REGULAR MEETING OF THE SHOREWOOD VILLAGE BOARD.

ROLL CALL

After the Invocation was given by Pastor George Klima of the Hope Lutheran Church of Shorewood and the Pledge of Allegiance to the Flag the following answered to Roll Call: Trustees: Dan Anderson, Gary Fitzgerald, Dan Gron, Celine "Cene" Schwartz, Lea Stahr and Mayor Richard Chapman. Trustee James McDonald was absent. Also present: Administrator Kurt Carroll, Attorney Dave Silverman and EDC Nancy Roman. The number present constitutes a quorum.

CONSENT AGENDA

1. Approval of minutes of the regular meeting of January 27, 2009.
2. Approval of accounts payable invoices in the amount of \$467,411.45.
3. Approval of payment in the amount of \$485,892.56 to LA Sites, Inc. for work completed on the Route 59 South Sewer & Water Improvements
4. Approval of payment in the amount of \$123,619.93 to LA Sites, Inc. for work completed on Mound Road
5. Approval of payment in the amount of \$14,000.00 to House of Roland for Mecho Arch Panels for Village Hall Windows.
6. Approval of payment in the amount of \$19,755.00 to Block Electric Company for Labor and Material for Well House No. 9.

Trustee Fitzgerald made a motion to approve the Consent Agenda. Seconded by Trustee Gron. Roll Call: Yeas: Anderson, Fitzgerald, Gron, Schwartz, Stahr. Nays: None. Motion Carried.

REPORTS & COMMUNICATIONS

Mayor Chapman reported that he is creating an Ad Hoc Committee to work on the Veteran's Memorial. In light of today's economy it may be harder than previously. However, now more than ever we need a memorial to honor the veterans past and present for all they have done for the rest of us. He asked for veterans (especially) to volunteer for this committee. Trustee Stahr will be working with the Mayor on this task.

ORDER OF BUSINESS

INTERGOVERNMENTAL AGREEMENT
DISTRICT 30-C & VILLAGE OF SHOREWOOD
ORDINANCE # 09-1523

Mayor Chapman and Trustee Schwartz presented for the Board's consideration and approval an ordinance approving an Intergovernmental Agreement regarding use of facilities at Troy Hofer

Elementary School between the Board of Education of Troy Community Consolidated School District 30-C and the Village of Shorewood. This is a second read. Trustee Schwartz had expressed concerns at the first read and noted that this ordinance in its present form addresses those concerns. She pointed out the changes that had accomplished this. It was also noted that Troy School District 30-C was in full agreement with these changes. Trustee Schwartz made a motion to pass an ordinance (09-1523) approving an Intergovernmental Agreement regarding Use of Facilities at Troy Hofer Elementary School between the Board of Education of Troy Community Consolidated School District 30-C and the Village of Shorewood. Seconded by Trustee Anderson. Roll Call: Yeas: Fitzgerald, Gron, Schwartz, Stahr, Anderson. Nays: None. Motion Carried.

OFFICIAL ZONING MAP
ORDINANCE # 09-1524

Trustee Fitzgerald presented the Official Zoning Map (2009) for the Village of Shorewood. The Board must annually pass an ordinance approving an up-to-date Zoning Map which has been reviewed by the Planning and Zoning Commission and recommended for approval. Trustee Fitzgerald presented the map and noted there were no annexations or rezoning for the Village during 2008. After discussion, Trustee Fitzgerald made a motion to pass an ordinance (#09-1524) approving the official Zoning Map and waive the second read. Seconded by Trustee Gron. Roll Call: Yeas: Gron, Schwartz, Stahr, Anderson, Fitzgerald. Nays: None. Motion Carried.

WATER TREATMENT PLANT

The Board considered a request for approval for additional services for the work associated with the construction review for the fresh water treatment plant. These services took much longer than anticipated due to major delays in construction because the Village had been unable to receive final approval for one of the easements for the water and sewer lines on Mound Road and also other issues that took extra time. Both of these delays added to additional time and work by Christopher Burke. The additional services were in no way due to or the fault of Christopher B. Burke Engineering, Ltd. Trustee Anderson presented the request, noting that the project was still under the original budget. After discussion, Trustee Anderson made a motion to approve the payment of \$11,800 to Christopher Burke Engineering, LTD for additional services for the water treatment plant construction review. Seconded by Trustee Fitzgerald. Roll Call: Yeas: Schwartz, Stahr, Anderson, Fitzgerald, Gron. Nays: None. Motion carried.

SALARY PAY SCALE FOR EMPLOYEES
ORDINANCE # 09-1525

Mr. Carroll presented a proposed ordinance approving a salary pay scale for the full time employees. The salary pay scale had not been updated since 1996. The Village, organization and roles within the organization have changed considerably since 1996. The Village utilized the services of the NIU Center for Governmental Studies to create a pay scale for the Village. They did comparisons with the market place, analyzed positions, did oral interviews and after several months of work by the Center, the Board and Mr. Carroll this proposed pay scale is presented for approval. It sets the minimums and maximums for all positions and pay grades. The Village's pay scale is in the 50% percentile of the market place. (This is the first part of a pay management system – with additional parts coming later). After discussion, Trustee

Anderson made a motion to pass an ordinance approving a Salary Pay Scale for Full Time Employees and waive the second read. Seconded by Trustee Gron. Roll Call: Yeas: Stahr, Anderson, Fitzgerald, Gron, Schwartz. Nays: None. Motion carried. *(Trustee Schwartz expressed her thanks for all the extra work on this ordinance done by Mr. Carroll and Mayor Chapman. Trustee Gron mentioned that because of the work of the Mayor and Mr. Carroll this is a cutting edge pay system for employees here and he expects it to be bench-mark plan for surrounding communities and hopes the Center for Governmental Studies can use it in the future.)*

BACKUP DISASTER RECOVERY SYSTEM

A recommendation from the Finance Committee for a Disaster Recovery Standby Server, software and labor cost for installation and configuration of the software at both the Village Hall and the Police department was presented to the Board for their approval. At this time the Village has two Backup Exec systems- (one at Police dept, one at the Village hall). The additional server, the Backup Exec image based backup software would allow the data from the Police Dept. to be backed up at the Village Hall and vice versa. This would be automatic and would provide an offsite copy of all data for both facilities. The cost would be \$11,097.93. Also requested is an internet load balancing and failover device software to make a transfer from the T1 (Internet and Email services) to a DSL line without interrupting service. This would cost \$4,225.88). After discussion, Trustee Anderson made a motion to approve the expenditure of \$15,322.88 (for purchase of a standby server, software and labor cost for installation and configuration of the software and software, labor for installation and testing for transfer from a T1 line to the DSL line) and waive the formal bidding process. Seconded by Trustee Schwartz. Roll Call: Yeas: Anderson, Fitzgerald, Gron, Schwartz, Stahr. Nays: None. Motion Carried.

COMMITTEE REPORTS

Trustee Anderson, Chair of Public Works, reported the fresh water treatment plant has a few tests to be completed. The salt supply is good. He and Trustee Fitzgerald met with the Staff to work on their long term capital projects for upcoming budget meetings. He is working on more lighted signs at River Road and Rt. 52.

Trustee Fitzgerald, Chair of Planning & Zoning, reported on P&Z's February 4th meeting which included another presentation on "green" building. P&Z will be working on some options with the Staff to keep the Board informed.

Trustee Gron, Chair of Finance Committee, reported budget meetings will be scheduled shortly. He also complimented Don Kinsella, (owner of the project next to Walgreens) for his excellent choice of signage that enhances the project..

PACE bus service will be stopping at the Lewis University campus weekdays hourly (almost every hour) and is a connecting service to stops in various Joliet sites.

Trustee Stahr, Chair of Citizens Advisory Committee, reported the next meeting will be February 26th at the Village Hall at 7:00 p.m. They are having a presentation on the new Towne Center Park and a discussion on the Veteran's Memorial.

Trustee Schwartz, Chair of the Parks and Recreation, gave a brief synopsis of P&R programs coming up. 1) Little Tykes Tennis – Registration ends 2/11). 2) Baby Sitting Certification Class (11 to 15 year olds) – Friday 2/27th 9am to 3pm. 3) Village Wide Garage Sale – April 24 and 25th. 4) Spring Summer Adult Softball League - Sundays at 3 pm beginning May 17th at Four Seasons Park. Parks & Recreation Committee meeting scheduled for Feb. 16th is cancelled because of Presidents Day holiday.

ADJOURNMENT

Trustee Schwartz made a motion to adjourn. Seconded by Trustee Gron. Roll Call: Yeas: Anderson, Fitzgerald, Gron, Schwartz, Stahr. Nays: None. Motion carried.

Julia A. Russell
Village Clerk