

SHOREWOOD POLICE DEPARTMENT

EVENT NOTIFICATION FORM

Organization/Subdivision Name: _____

Address: _____ Phone: _____

Name or Type of Event: _____

Location of Event: _____

Entertainment: No ____ Yes ____ **See Ordinance Below** What type: _____

4-6-1: It shall be unlawful for any person to make, continue or cause to be made or continued any loud unnecessary or unusual noise or any noise which annoys, disturbs, injures or endangers the comfort, repose, health, peace or safety of others in the Village.

Will liquor be **sold** at the event? No ____ Yes ____ If YES, a liquor license must be applied for. If liquor is *offered*, no license is needed.

Date of event: _____ Starting time: _____ Approx. ending time: _____

Name of person(s) in charge of the event:

Name: _____ Name: _____

Address: _____ Address: _____

Phone: _____ Phone: _____

Number of persons expected: _____ Area blocked off: _____

Barricades will be dropped off by Village personnel at the location during working hours (Monday-Friday, 7:30am-3:30pm). Village personnel will return to pick up the barricades during the normal working hours. If the street will not be used at time of event the applicant agrees not to block off the street.

The applicant agrees to hold the Village of Shorewood and its officials and employees harmless of any claim or injury arising out of the use of any public street, sidewalk, or other facility in conjunction with the terms and conditions of this permit.

Organizer's Signature: _____ Date: _____

OFFICE USE ONLY

* Village Administrator

* Wescom

* Fire Chief

* Citizen Advisory (x2)

* Mayor

* Roll Call

* Patrol Commander

* Public Works—only if the street needs to be blocked off. Fax 815/773-1898